

# TOWN OF BARNSTABLE

1 AUG '25 PM3:34  
BARNSTABLE TOWN CLERK

NOTICE OF MEETINGS OF TOWN DEPARTMENT AND ALL TOWN BOARDS  
As Required by Chapter 28 of the Acts of 2009 which amends MGL Chapter 30 A

**NAME OF PUBLIC BODY – COMMITTEE, BOARD OR COMMISSION**

## Cape Cod Gateway Airport - Finance Subcommittee

DATE OF MEETING Tuesday, August 5, 2025 *Revised*

TIME: 8:53 A.M.

PLACE: ZOOM - Remote participation

ADDRESS: Please see instructions below

### Join Zoom Meeting

<https://townofbarnstable-us.zoom.us/j/86247330951?pwd=zW2O7bj7rbOT09c0l9abOwSdhjwSal.1>

Meeting ID: 862 4733 0951

Passcode: 011657

One tap mobile

+13126266799,,86247330951# US (Chicago)

+16468769923,,86247330951# US (New York)

Dial by your location

• +1 309 205 3325 US

• +1 669 900 6833 US (San Jose)

• +1 689 278 1000 US

• +1 719 359 4580 US

• +1 253 205 0468 US

• +1 253 215 8782 US (Tacoma)

• +1 346 248 7799 US (Houston)

• +1 360 209 5623 US

• +1 386 347 5053 US

• +1 408 638 0968 US (San Jose)

• +1 507 473 4847 US

• +1 564 217 2000 US

• +1 669 444 9171 US

• 833 928 4608 US Toll-free

• 833 928 4609 US Toll-free

• 833 928 4610 US Toll-free

• 877 853 5257 US Toll-free

• 888 475 4499 US Toll-free

• 833 548 0276 US Toll-free

• 833 548 0282 US Toll-free

Meeting ID: 862 4733 0951

Find your local number: <https://townofbarnstable-us.zoom.us/j/kdOFSbSt>

Original Agenda posted on 08/01/25  
8:53@ AM. Revised Meeting Time.  
Agenda Item FIN0825-6 Revised  
Item Number to FIN0825-5 and  
replaced names with positions titles.  
Moved FIN0825-2 HMI Parking  
Lease to Updates

- Call meeting to order:
- In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone is recording this meeting and, if so, please make their presence known.
- Roll Call (Weill, Bailey, Guidod)
- *Review and approve minutes of June 3, 2025, and June 24, 2025, Finance Subcommittee meeting.*
- Public Comment:
- Commissioners Response to Public Comment:

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### **FIN0825 -1 – Review & Discuss Hardstand \$1,716,000.00.**

- See “Hardstand Grant Application” document.

#### **FIN0825 -2 –Review & Discuss TSA Lease**

#### **FIN0825 -3 Review & Discuss Claudia Cousley-McFarlane, Custodian bonus**

- Letter of appreciation – see document

#### **FIN0825 -4 – Review & Discuss Atlantic Aviation regarding Jet Fuel – Atlantic Aviation presentation.**

- Deb Kelley, VP of Atlantic Business Development.

#### **FIN0825 -5– Review & Discuss Security Coordinator/Noise Abatement & Executive Assistant to the Airport Manager two-step increase.**

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Revised.doc

**FIN0825 -6- Review & Discuss Future TSA secure area expansion option costs**

- Tent rental year-round \$188,500/year (Sunbelt Rentals) NIC amenities
- Tent rental each season \$162,105 through mid-September 2026
- Tent purchase \$220,000 Grandchamp estimate
- Terminal expansion & jetway planning \$8,000,000 for 4,000 sq.ft. secure area

**FIN0825 -7 – Review & Discuss Manager discretionary spending ability (Norm)**

- If moved forward: proposed limits
  - \$7,500 one-time?
  - \$100,000 yearly cap? <1% of FY25 revenue

**Updates:**

- Projects Update/Status
  - None
- Leases
  - Appraisals – Steam Ship Authority, Mildred's & HMI Parking lots
  - Car rental companies
  - Steamship Authority
  - HMI Parking Lease to RFP.
  - JetBlue Lease
- Contracts
  - Engineering RFP
  - Planning RFP
  - Architectural RFP (needed yet?)
- Gate F
- Noise – Hyannis Park Civic Association

**Adjourn Meeting**

The list of matters are those reasonably anticipated by the president/chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the sub-committee may go into executive session. \_\_\_\_\_  
PERSONS INTERESTED ARE ADVISED THAT IN THE EVENT THAT ANY MATTER TAKEN UP AT THE MEETING THAT REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING WITH PROPER POSTING. \_\_\_\_\_ For our information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such a meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which